

Central Student Ministries COVID-19 Reopening Plan

CSM Programming Structure

Senior High StudentLife Sunday Nights

- Programming will run from 6:15-7:45pm. Dinner will NOT be provided.
- 9-10th grade will be located in the CAC
- 11th-12th grade will be located in the SMB
- There will be a 30 minute “big room” session where we will have each small group stay in “pods” in each corner of the Worship Centers. Everyone will be required to wear a mask at all times. The big room will consist of a socially distanced game, announcements, and an intro to that night’s Bible study.
- Small groups will then break out and convene in the side rooms of the CAC and the classrooms in the SMB. Small groups will meet for 1 hour. There will be a “virtual” small group that will meet over Zoom. It will be led by one of our small group leaders and be a mix of grades and ages.

Junior High StudentLife Wednesday Nights

- Programming will run from 6-7:15pm. Dinner will NOT be provided.
- 7th grade will be located in the CAC
- 8th grade will be located in the SMB
- There will be a 30 minute “big room” session where we will have each small group stay in “pods” in each corner of the Worship Centers. Everyone will be required to wear a mask at all times. The big room will consist of a socially distanced game, announcements, and an intro to that night’s Bible study.
- Small groups will then break out and convene in the side rooms of the CAC and the classrooms in the SMB. These groups will meet for 1 hour. There will be a “virtual” small group that will meet over Zoom. It will be lead by one of our small group leaders and be a mix of grades and ages.

Sunday School

- There will be no Jr. or Sr. high Sunday school classes until further notice.
- Confirmation will meet at 9:30am in the SMB Worship Center
- Social distancing will be maintained during confirmation. If the class exceeds the 50 person limit, we will split the class and the same lesson will be taught in separate classes.

CSM COVID-19 Policy and Procedure

Symptoms of COVID-19

Chills	Muscle pain or body aches
Cough	Congestion or runny nose
Fatigue	Persistent chest pain or pressure
Fever	Gastro-intestinal issues (i.e. diarrhea, nausea, vomiting)
Headache	New loss of taste or smell
Sore throat	Shortness of breath or difficulty breathing

Screening Procedures

- We will have parent teams set up at each entrance. They will screen each person entering the building for Covid-19 symptoms, fever, and proper masks.
- Any person who shows up without a mask or who has symptoms of Covid-19 will be asked to leave.

SMB and CAC Cleaning and Disinfecting

- Professional cleaning services will be performed two times per week prior to CSM events (Sunday afternoon and Wednesday afternoon) in the SMB and CAC
- During any CSM function or event, staff and/or volunteers will periodically disinfect all objects that may have been touched.
- We are investing in a mister that will be used before/after events to disinfect the air in all areas that people have been during CSM programs and events.

Social Distancing & Safety Guidelines

- Any person who has symptoms of COVID-19 should not enter any Central facility.
- CSM will screen and perform a temperature check on anybody entering any facility.
- A 6-foot distance between persons must be maintained at all times.
- Physical contact between persons should be avoided at all times.
- Masks are required in all common areas of the SMB (Worship Center, café, hallways, elevator, restrooms, and café) and the CAC (Worship hall, hallways, side rooms, entry ways, restroom, etc.). Masks are required in offices and all other rooms unless the person is alone.
- Maximum room occupancy is set to 36 square feet (6-foot radius) per person or family unit.
- The maximum group size for any indoors or outdoors event is 50 people (unless in cars).
- We will not be having worship at this time because we cannot have congregational singing. The exception will be at the “Drive-In Worship Nights,” which will be held once a month.

- The CSM staff will keep attendance for all CSM programs and events for possible tracing.
- Whenever possible, Central will reduce the use of items that multiple people touch, such as sign-up sheets, handouts, and shared materials.
- We will not be serving food due to the high risk of spreading of COVID-19.
- Students are encouraged to bring their own water bottles, coffee, or other personal beverages. Cups must have a lid. A touchless bottle filler will be installed on the water fountains in the SMB and the CAC.

Signage and Enforcement

- Signage will be placed on the two main entrance doors to the SMB & CAC denoting basic guidelines for wearing masks, maintaining social distance, and only entering if symptom free.
- Each room will display signage with the maximum number of people allowed in that space.
- Any student, volunteer, or vendor who does not comply with CSM policies on masking, social distancing, and being symptom free will be asked to leave.
- If anyone attends a CSM event at the SMB or CAC and refuses to comply with CSM policies on masking, social distancing, and being symptom free, CSM staff will immediately end the event and dismiss all participants.

If A Student Tests Positive for COVID-19

- Any student or leader who has had close contact with someone who has COVID-19 or who believes they might be ill are strongly encouraged to get tested immediately.
- If a student becomes ill with COVID-19, the County Health Department will be primarily responsible for contact tracing, however, please contact the CSM staff to inform them if the student is being tested for COVID-19 (see more information below).
- CSM will keep event attendance and provide records of event attendees and entrance logs for the facility to the County Health Department upon request and as available.
- In addition, CSM staff will quickly inform others who we believe came into recent close contact with the student who became ill, while maintaining confidentiality in the identity of the student(s) involved.
- A student with COVID-19 symptoms will not be permitted back to the Central campus until a 14-day quarantine is complete or until the student receives a negative test result.
- Any other students and leaders who were in close contact with the student who tested positive will also be asked to quarantine for 14 days from when they were in contact with this person or until they receive a negative test result. [Click here for a fuller explanation of these recommendations by the CDC.](#)
- We will have a virtual option for joining CSM weekly programs held on Zoom.

How to Notify Us if a Student or Leader Tests Positive

- If your student or leader tests positive after attending a CSM event, we ask that you contact Kirby Martens immediately so we may begin notifying other students and leaders.
 - Kirby Martens: (479)-409-8033 or email – kmartens@centraltolife.com
- We also ask you to follow all procedures for [Arkansas Department of Health contact tracing](#).

How will I be notified if me or my student has been potentially exposed?

- We will email all parents of students and all leaders who have potentially been in contact with someone who has a positive case. If there is no response within 24 hours of the initial email we will follow up with a call.

If an Outbreak Occurs

Outbreak at CSM

- **Small Groups:** If a small group experiences 2 or more positive cases, that small group will go virtual via Zoom for at least 14 days.
- **Building:** If there is an outbreak (10% or more) within a certain building (CAC or SMB), then the grades in that building will go virtual via Zoom for at least 14 days.
- **Program:** If there is an outbreak (10% or more) between both buildings (and/or staff), we will stop programming in person and continue all meetings via Zoom for at least 14 days.
- If we do move all programs to virtual meetings, the CSM staff will discuss a reopening plan with our Central Reopening Task Force. But all programs will stay virtual until otherwise notified.

Outbreak at Fayetteville Public Schools

- If Fayetteville Public Schools (FPS) shut down and goes exclusively to online learning, we will follow the same procedure and move all CSM programming to online for at least one week to allow for contact tracing and to give students an opportunity be tested if necessary. We will return to in-person as soon as we feel it is safe, even if FPS hasn't returned to in-person learning.

Travel

- If a student or leader travels to an active COVID-19 hotspot, as determined by the Arkansas Department of Health or CDC or travels internationally, the student or leader should self-quarantine for 14 days upon return, before returning to in-person programming. The student and leader can stay connected through our virtual zoom programming.

Employee & Volunteer Responsibilities

Home Responsibilities

- An employee/volunteer who experiences a fever of 100.4 or higher and/or has symptoms of COVID-19 while at home should not report to the office. Employees/volunteers are

responsible for checking their temperature daily at home and should be symptom free for a minimum of seven days before returning to the office.

- If a household member or roommate exhibits COVID-19 symptoms or tests positive for COVID-19, the employee/volunteer must refrain from coming to the SMB or CAC. If the household member or roommate receives a negative test result, the employee/volunteer may resume coming to CSM programming. If a positive result is received, the employee/volunteer should refrain from coming to the Central campus for 14 days minimally. If the employee/volunteer is tested for COVID-19 and tests positive, the employee should consult with the designated CSM staff member about a return date. A return should also be contingent on being isolated from the infected household member or roommate.

Workplace Responsibilities

- Until further notice, a protective face covering/mask should be worn covering the mouth and nose upon entry to the building or anytime an employee enters common use areas (i.e. hallways, restrooms, work room, Great Room, kitchen, etc.). We ask that this be done in compliance with guidelines issued by our Bishop and as a sign of being in ministry to others.
- If an employee is alone in an office, the face covering/mask may be removed.
- Social distancing of six feet should be practiced on the Central property. If an employee shares an office or meets with others in an office or room, face coverings/mask may be removed if the participants are at least 10 feet apart.
- If an employee has an office meeting, please spray disinfectant on any areas touched by visitors upon their departure (i.e. chairs, door handles)
- If an employee develops symptoms of COVID-19 after having been in the workplace, the employee should report this to the designated CSM staff member immediately.
- An employee/volunteer who has a fever at or above 100.4 degrees Fahrenheit or is experiencing symptoms at the office should immediately go home and monitor the symptoms. If an emergency should occur while an employee/volunteer is at the church office, the person should be isolated and 9-1-1 called.
- Employees/volunteers are encouraged to frequently wash their hands with soap and water for at least 20 seconds each time and use hand sanitizer throughout the workday.
- Employees should refrain from using re-usable utensils or dishes that are in the SMB café unless they are brought from home and returned same day with the employee.
- If paper (i.e. copies) are to be passed to other persons, employees/volunteers should wash their hands before and after touching the paper.
- When ready to exit buildings, sanitize hands, and use elbows, if possible, to open doors.
- Any on-campus meetings should have capacity limits in alignment with current CDC and Arkansas Health Department guidelines, while maintaining social distancing.
- Tight spaces like the work room, restroom, kitchen, storage rooms, and elevator should all be treated as one in and one out when possible.
- Employees/volunteers are discouraged from using others' phones, desks, offices, or other work tools and equipment, when possible. If equipment is shared it should be disinfected after each use by the employee.

- Clean and disinfect frequently touched surfaces: tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc. daily.